

# NRHEG Public School

Independent School District No. 2168



High School  
306 Ash Ave. South  
New Richland, MN 56072  
(507)465-3205  
Fax (507)465-8633

Elementary School  
600 School St.  
Ellendale, MN 56026  
(507)684-3181  
Fax (507)684-2108

## Elementary Principal's Board Report NRHEG Elementary School

### 1. Elementary School Enrollment (September 10, 2019)

Section	Enrollment	# of Sections	Students/Sect.
ECSE	12	2	
Bridges	11	1	11
K	60	3	20
1	62	3	20.66
2	55	3	18.33
3	62	3	20.66
4	66	3	22
5	58	2	29
<b>Total</b>	<b>386</b>		<b>09-10-2019</b>

2. *Day One Meetings* were well attended, and teachers reported a strong showing of parents attending the September 3 meetings. Jennifer Brevoort, *No Bully* Trainer, was extremely pleased with the opportunity to meet with all elementary parents for the *No Bully* parent meeting. Evaluations were completed, and Jennifer will be providing our school with her feedback on the presentation.

3. The *No Bully* Elementary Leadership Team met on the morning of September 4 and is working to prepare for this year's implementation program. At NRHEG Elementary School, our efforts this year will focus on strategies for Social-Emotional Learning (SEL). Members of the *No Bully* Leadership Team include-Dena Summer-EBD Life Skills Teacher, Bethany Boswell-SPED Paraprofessional, Amy John-Third Grade Teacher, Brooke Krohn-School Social Worker, Jennie Bunn-Fourth Grade Teacher, Bre Bethke-Family Services Coordinator, Doug Anderson-Elementary Principal.

An emphasis will be placed on:

\*Creating a Safe Space & Promoting Kindness

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*David A. Bunn, Secondary Principal*

*Douglas A. Anderson, Elementary Principal*

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- \*Creating Meaningful Youth
- \*Engagement & Building Relationships
- \*Engaging Families & Communities
- \*Teaching Emotional Literacy & Self-Regulation
- \*Support Positive Listening & Communication
- \*Teambuilding & Expressing Differences
- \*Conflict Resolution
- \*Building Empathy

4. I met with each grade level in the first week of school to welcome all students back to school and to review our school-side expectations.

5. On Tuesday, September 10, our fifth-grade students and staff attended the annual Waseca County Farm and Safety Tour, held at Farm America in Waseca.

6. Nikki Cromwell, a former elementary paraprofessional, has been hired by the Minnesota Reading Corps to serve as the Reading Literacy Tutor at our school. Nikki will be serving in a part-time role as a tutor and will work Monday-Friday from 8:00-1:00 p.m. As an elementary literacy tutor, Nikki will work one-on-one with K–3 students who need help practicing their reading skills. She will be trained to use specific tools and monitor progress to ensure that each student is on track to read fluently by the end of third grade

7. Beginning on Friday, September 20, each grade level will be meeting with consultant, Nancy Remmert, to review our Fall Benchmark Assessment System (BAS) data. These meetings are crucial to correctly identifying a student's reading ability and will closely support the interventions provided to each student during the Guided Reading instruction and small group work.

8. The elementary has weekly scheduled PLC meetings. Listed below you are provided with the dates, time and topics. Teachers also meet in their PLC Teams outside of this weekly scheduled time.

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## Quarter 1 PLC Meeting Dates

Month	Date	Time	Topic
September	11	7:45-8:20	PLC-First 8 Weeks of School Review-Planning
September	18	7:45-8:20	PLC Team-Department Time
September	25	7:45-8:20	Faculty Meeting
October	2	7:45-8:20	PLC Team-Department Time
October	9	7:45-8:20	PLC Team Fall Assessment Review
October	23	7:45-8:20	PLC Team-Department Time
October	30	7:45-8:20	Faculty Meeting
November	6	7:45-8:20	PLC Team Quarter One Data Completion

9. The Elementary Leadership Team will meet at least monthly during the upcoming school year. Information on the Leadership Team and its Goals-Actions for the 2019-2020 School year are listed below.

### **NRHEG Elementary School Leadership Team Expectations/Goals/Actions for the 2019-2020 School Year**

#### **NRHEG Elementary Leadership Team Confidences:**

- ❖ Assists the principal in making decisions to govern the school (shared decision making).
- ❖ Ensures a focus on learning and continuous improvement.
- ❖ Guides the work of our collaborative/PLC teams.
- ❖ Supports and monitors the work of the collaborative teams.
- ❖ Monitors achievement, climate and satisfaction data to assure that the learning environment is producing results consistent with our goals.
- ❖ Identifies gaps in performance or processes and makes plans for their improvement.
- ❖ Aligns building work/goals with the district plan.

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## NRHEG Elementary Leadership Team Intentions:

- ❖ Monitor, assess, and amend the building's action plans.
- ❖ Advances and facilitates policies and procedures that support student growth and student achievement.
- ❖ Facilitates communication and serves as a resource for Professional Learning Community Teams.
- ❖ Supports staff to assist in building the capacity of our elementary school in the following areas:
  - Strong parent and community relations
  - High academic growth and achievement
  - Safe schools
  - Retention of highly qualified and effective educators

## NRHEG Elementary Leadership Team Actions for the 2019-2020 School Year:

- ❖ Assist/support staff with the implementation of standards-based instructional lessons with learning targets to instruct students. Track student progress with standards-based formative and summative assessments.
  - Continued Emphasis on the Benchmark Assessment.
  - Implementation of Benchmark Assessment System (BAS) By October 15, 2019.
  - Implementation of BAS results applied to small group instruction/learning.
- ❖ Track Data Results From Classrooms (Data Team Meetings)
  - Identify % of students (K-5) mastering and/or showing growth on Standards 1-2-3.
  - Identify % of students showing overall growth on FAST/ STARS/MCA III.
- ❖ Analyze and apply staff/student data to improve instructional practice (assurance of student understand re: learning targets). Support instructional practice changes if not evident.
  - Weekly PLC/Staff Meetings to support building level work (Wednesday, 7:45-8:20 a.m.).
  - Review formative and summative data in PLC Teams
    - Adjust instruction if needed.
    - Discuss/implement research-based strategies to support staff.
    - If needed provide consultant support to use data-driven decision making.
- ❖ Coordinate and lead the work of the School and Leadership Team including planning agendas and meetings.
- ❖ Articulate and communicate needs, questions and concerns to administration.
- ❖ Enhance the capacity of our staff to work collaboratively with a focus on student learning.
- ❖ **Provide support for teams as they focus on ensuring high levels of learning for all, student by student, skill by skill.**

**2019-2020 Leadership Meeting Dates-Meeting Time is 3:15-4:30 p.m.**

**October 7**

**November 4**

**December 16**

**January 6**

**February 3**

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**March 2**

**April 6**

**May 4**

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